



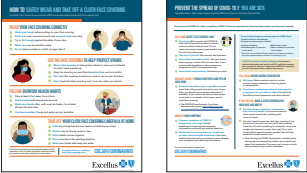


## Welcome to Your ReStart NY Toolkit

In this zip file, you'll find resources to help you provide a safer and healthier work environment for your employees. All recommendations and guidelines come directly from the Centers for Disease Control and Prevention (CDC).

Item	Description	Format/Usage
<b>Employer Cleaning and Disinfecting Guide</b>  	<p>Provides detailed guidance for effectively cleaning and disinfecting your workplace.</p> <p><b>Print Specs:</b></p> <ul style="list-style-type: none"> <li>Finished Size: 8.5" x 11"</li> <li>Color: 4/4, bleeds</li> <li>Recommended Stock: 100# text</li> </ul>	<b>Print-Ready PDF</b>
<b>Employer Cleaning and Disinfecting Handout</b>  	<p>Provides a high-level overview of how and when to clean and disinfect your workplace.</p> <p><b>Print Specs:</b></p> <ul style="list-style-type: none"> <li>Finished Size: 11" x 8.5"</li> <li>Color: 4/4, bleeds</li> <li>Recommended Stock: 100# text</li> </ul>	<b>Print-Ready PDF</b>
<b>Employer Face Covering Fact Sheet</b>  	<p>Shares best practices for safely wearing and removing a cloth face covering.</p> <p><b>Print Specs:</b></p> <ul style="list-style-type: none"> <li>Finished Size: 8.5" x 11"</li> <li>Color: 4/4, bleeds</li> <li>Recommended Stock: 100# text</li> </ul>	<b>Print-Ready PDF</b>
<b>Educational Posters</b>  	<p>Series of 4 posters highlighting the common symptoms of COVID-19 and what employees can do to stop the spread.</p> <p><b>Print Specs:</b></p> <ul style="list-style-type: none"> <li>Finished Size: 11" x 17"</li> <li>Color: 4/4, bleeds</li> <li>Recommended Stock: 80# cover</li> </ul>	<p><b>Print-Ready PDFs:</b></p> <p>Hang around your organization in common areas such as kitchens, break rooms, and hallways.</p>

Questions? If you have any questions, reach out to your Account Manager for more information.

Item	Description	Format/Usage
<b>Employee Prevention Handouts</b> 	<p>2 handouts designed to educate employees on the best use of cloth face coverings and how to avoid spreading the disease if they get sick.</p> <p><b>Print Specs:</b></p> <ul style="list-style-type: none"> <li>• Finished Size: 8.5" x 11"</li> <li>• Color: 4/4, bleeds</li> <li>• Recommended Stock: 100# text</li> </ul>	<p><b>Print-Ready PDFs</b></p> <p>Share electronically and/or print out copies for your team.</p>